

# MINUTES

**Meeting:** Corsham Area Board  
**Place:** Corsham Town Hall, Corsham, SN13 0EZ  
**Date:** 26 January 2023  
**Start Time:** 6.00 pm  
**Finish Time:** 8.00 pm

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Please direct any enquiries on these minutes to:

Lisa Alexander [lisa.alexander@wiltshire.gov.uk](mailto:lisa.alexander@wiltshire.gov.uk), (Tel): 01722 434560 or (e-mail) [lisa.alexander@wiltshire.gov.uk](mailto:lisa.alexander@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ruth Hopkinson (Chairman), Cllr Helen Belcher OBE (Vice-Chairman),  
Cllr Dr Brian Mathew and Cllr Derek Walters

### **Wiltshire Council Officers**

Lisa Alexander, Senior Democratic Services Officer  
Dom Argar, Assistant Multimedia Officer  
Ros Griffiths, Strategic Engagement & Partnership Manager  
Emma Legg, Director Aging and Living Well  
Matty Maggs - Emergency Planning, Resilience & Response Specialist  
Camella Town, National Power Outage Project Officer  
Louisa Young, Area Board Support Officer

### **Town and Parish Councillors**

Corsham TC, David Martin  
Box PC, David Wright & Hazel Parker  
Colerne PC, Jane Mellett

### **Partners**

Wiltshire Police – Sergeant Mike Tripp

**Total in attendance: 21**

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<b><u>Minute No..</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
78	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Cllr Ruth Hopkinson, welcomed everyone to the meeting and invited the Board Councillors to introduce themselves.</p>
79	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> <li>• Dean Hoskins – Fire &amp; Rescue</li> <li>• Inspector Pete Foster – Police – represented by Sergeant Michael Tripp</li> </ul>
80	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <p><b>The minutes of the last meeting held on Thursday 13 October 2022 were signed and approved as a correct record.</b></p>
81	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
82	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written information items attached to the agenda, these were:</p> <ol style="list-style-type: none"> <li>a) Cost of Living/Warm Spaces A dedicated <a href="#">Cost of Living page</a> had been provided online which included links to information for sources of national and local support.</li> <li>b) The King's Coronation on Sunday 6 May – Community Celebrations Tools, support and guidance for communities wishing to hold celebrations, will be available on a dedicated webpage.</li> <li>c) Families and Children's Transformation (FACT) Partnership Multi-agency early intervention and prevention for families with young children.</li> </ol>
83	<p><u>Partner Updates</u></p> <p>The Board received the following verbal updates:</p>

Wiltshire Police – Sergeant Michael Tripp

In addition to the written report from the Neighbourhood Policing Team and information slides from the Road Traffic Team, Sergeant Tripp highlighted some key areas of work, these included:

- Working closely with Schools and individuals, on an educational programme related to drug misuse. Providing a continued visible Police presence to discourage antisocial behaviour around drugs, in areas including the Springfield Campus.
- Road safety / Community Speedwatch (CSW) - Officers encouraged to visit the communities operating the CSW schemes to support volunteers by being a visual presence and carry out speed checks.
- Burglaries – There had been few incidents, however a suspect had been located and charged with burglary.
- Ongoing work in protecting the most vulnerable members of society, taking actions to protect and support victims of crime.
- Increased social media presence

Questions and comments:

- The SID data provided by CTC would be provided to the NPT should they wish to receive it.  
Answer: Sgt Tripp will make contact with Cllr Walters outside of the meeting.
- Often, speeding occurred during the quieter times in the evening, did this create an obstacle in receiving a police presence?  
Answer: Yes, I agree that the majority of speeding takes place during less busy periods. We do also receive requests to appear at school run times, we are flexible and not limited to set hours.
- The Local Youth Network brings together many groups, it would be useful if a member of the NPT could drop into those sessions.  
Answer: I will feed that back to the NPT.

Road Safety Data

A series of presentation slides had been uploaded as Supplement 2 to the agenda and shared at the meeting. The Road Safety Officer, who was not in attendance, had offered to attend a future meeting to present the data more thoroughly and enable an opportunity for questions.

As there were several questions in relation to the data, the Area Board agreed that the Officer be invited to attend a future meeting, either the next AB in June or a separate meeting.

**Action: Chair/AB to invite the Road Safety Officer to present data at a future meeting.**

Springfield Campus

The Chairman drew attention to the written update available in the agenda, noting that this would be added as a standing item on future agendas.

Questions:

In relation to a query regarding a reduction to the temperature of the pool, it was confirmed that there were plans to drop the temperature by a degree or two, in addition, the steam room / sauna would be closed temporarily as part of the savings to budget costs.

Pound Arts – Adam Walton

The Chairman of the Pounds Art Trust updated the Board on discussions which had been held with Wiltshire Council, regarding a possible Community Asset Transfer (CAT). If an application for a CAT was moved forward, it would come to the Area Board at a future meeting to ask for support before going on to Cabinet for a decision.

Comments;

- The Chairman noted the Boards support to Pounds Art to enable them to continue the service provision currently provided and as Chairman offered her assistance with the CAT process should it be required.

Wilts Climate Protection (WCP) – Adam Walton

Adam drew attention to the NPPF consultation, which included aspects relating to on shore wind. The Group was preparing a response which it wished to share with the Board in due course. The consultation would close on 2<sup>nd</sup> March, before the next meeting.

Corsham TC – David Martin

In addition to the written update attached to the agenda, copies of the new Neighbourhood Plan were available at the meeting. The priorities within were similar to those of the Area Board.

Box PC – David Wright & Hazel Parker

In addition to the written update attached to the agenda, the PC noted the plans for the Thursday café, which it had applied for Grant funding for later in the agenda.

	<p>The Community Orchard project had also been awarded recognition in the Green Canopy Awards.</p> <p>The Parish also noted the issue of littering, which was an ongoing problem, associated with the resulting litter produced by users of the nearby McDonalds restaurant. Volunteers of the parish had collected 144 bags of rubbish.</p> <p>Question:</p> <ul style="list-style-type: none"> <li>• Were there any suggestions on to stop the McDonalds wrappers being discarded along the road?</li> </ul> <p><u>Answer:</u> The PC had approached McDonalds to request that they provide litter picking kit, the response regarding combating the issue was that there was little the company could do as it was not their responsibility once the products were passed on to the consumer.</p> <p><u>Colerne PC – Jane Mellett</u></p> <p>In addition to the written update published as Supplement 1 to the agenda, the board were informed that the NHP had been agreed and was now a recognised document in determining the way Planning Policy was determined.</p> <p>The PC also had a Climate Action Group to look at various issues and was working with the Cotswold Wardens to upscale paths to make them more accessible.</p> <p><u>The Board also noted the written updates which were:</u></p> <ul style="list-style-type: none"> <li>• Neighbourhood Police Team</li> <li>• Springfield Campus</li> <li>• Corsham TC</li> <li>• Box PC</li> <li>• Colerne PC</li> <li>• Office of the Police &amp; Crime Commissioner – Police Precept</li> <li>• Dorset &amp; Wiltshire Fire &amp; Rescue Service</li> <li>• BSW Together (Integrated Care System)</li> <li>• Healthwatch Wiltshire</li> <li>• Community First</li> </ul>
84	<p><u>Area Board Funding</u></p> <p>The Area Board considered applications for funding, as detailed in the report attached to the agenda.</p> <p><u>Community Area Grants</u></p> <p><u>Corsham Rugby Club – Requested £5,000</u> Applicant, Adrian Jones spoke in support of the project.</p>

The Board unanimously supported the project.

**Decision**

**The Corsham Area Board awarded Corsham Rugby Club £5,000 of Community Area Grant funding towards the solar panel and battery storage works at the club.**

***Reason***

***The application met the funding criteria for 2022/23.***

Cotswold Voluntary Wardens Partnership Right of Way project for Box – requested £1,000

Applicant Dave Wright spoke in support of the project.

After confirming there was match funding in place, the Board unanimously supported the project.

**Decision**

**The Corsham Area Board awarded Cotswold Voluntary Wardens Partnership Right of Way project for Box £1,000 of Community Area Grant funding towards the RoW scheme in Box.**

***Reason***

***The application met the funding criteria for 2022/23.***

Pounds Arts – Requested £2,180

Applicant Adam Walton spoke in support of the project.

The Board unanimously supported the project.

**Decision**

**The Corsham Area Board awarded Pounds Arts £2,180 of Community Area Grant funding towards the sustainability work.**

***Reason***

***The application met the funding criteria for 2022/23.***

Cotswold Voluntary Wardens Partnership Right of Way project for Colerne – requested £1,000

Applicant Robert Brain spoke in support of the project.

After confirming there was match funding in place, the Board unanimously supported the project.

**Decision**

**The Corsham Area Board awarded Cotswold Voluntary Wardens Partnership Right of Way project for Colerne £1,000 of Community Area Grant funding towards the RoW scheme in Colerne.**

***Reason***

***The application met the funding criteria for 2022/23.***

Older & Vulnerable Adults Funding

Box Methodist Church – requested £500

Applicant Michael Rumsey spoke in support of the project.

After confirming that the provision was available to everyone, the Board unanimously supported the project.

**Decision**

**The Corsham Area Board awarded Box Methodist Church £1,000 of Older & Vulnerable Adults funding towards the Community Café project.**

***Reason***

***The application met the funding criteria for 2022/23.***

Youth Funding

The Board noted the remaining balance of £6,142, and that there was not enough to fund all of the Youth applications in full. The SEPM, Ros Griffiths explained which of the awards could be held over until the next Area Board meeting and options for part payments as way of a tranche offer, until the budgets had been renewed in April.

Cllr Helen Belcher provided an update following the LYN meeting held on 12 January 2023, where the young people made recommendations for funding support.

Corsham School - Requested £5000 towards a Music Therapy project

The Board unanimously supported funding this project in full.

**Decision**

**The Corsham Area Board awarded Corsham School £5,000 of Youth funding towards the Music Therapy project.**

***Reason***

***The application met the funding criteria for 2022/23.***

Portable Wellbeing Studio – Requested £2,980 for a project at Corsham School

**Decision**

**The Portable Wellbeing Studio Application was deferred until the next meeting in June 2023.**

***Reason***

***There were not enough funds remaining in the Youth Budget for 2022/23.***

The Digital Empowerment Programme 2023 - Requested £725

The Board unanimously supported funding this project in full.

**Decision**

**The Corsham Area Board awarded The Digital Empowerment Programme 2023 -£725 of Youth funding towards the project.**

***Reason***

	<p><b><i>The application met the funding criteria for 2022/23.</i></b></p> <p><u>Spark 2023 -Requested £1800</u>  The Board unanimously supported awarding this project the remaining balance of the Youth budget for 2022/23, with the invitation to the applicant to return in the new financial year for a second tranche of funding to complete the project.</p> <p><b><u>Decision</u></b>  <b>The Corsham Area Board awarded Spark 2023 - £417 of Youth funding towards the project as a tranche payment, with an invite to return for a second tranche at the next meeting in June 2023.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the funding criteria for 2022/23.</i></b></p>
85	<p><u>Proposal of Emergency Contact Hubs and their purpose</u></p> <p>The Board received a presentation on an initiative to establish a network of Emergency Contact Hubs across Wiltshire and Swindon, by Camella Town - National Power Outage Project Officer and Matty Maggs - Emergency Planning, Resilience &amp; Response Specialist.</p> <p>The initiative was aimed at building on existing community resilience arrangements across the county. Once hubs were identified and logged, they would then be able to receive communications up and down the county, acting as a local point of contact for residents to go to for information and help during emergency scenarios and would be run by the community for the community.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> <li>• How many hubs for the Town?  <u>Answer:</u> Springfield Campus would be one, then Box would have its own as would Colerne. People will go to their own location and the runners would join them up. Corsham area encompasses a couple of villages, we would love to see a building in each village registered if possible</li> <li>• It would be useful if you could put together a set of scenarios as examples and run a campaign to promote it more widely.  <u>Answer:</u> That will be fed back in for further development.</li> </ul> <p>A copy of the presentation slides are attached to these minutes for information.</p>
86	<p><u>Area Board Priority and Working Group updates</u></p> <p>Board members each provided an update on their Priority Areas.</p> <p><u>Youth engagement and supporting positive mental health and wellbeing in young people – Cllr Helen Belcher</u></p> <ul style="list-style-type: none"> <li>• Local Youth Network meeting held at Corsham School 12 January</li> </ul>



	<ul style="list-style-type: none"> <li>• Next LYN meeting planned April 23</li> <li>• Youth budget 22/23 fully allocated</li> <li>• Focus for 2023 - SPARK youth festival, mapping and promoting youth community offer.</li> </ul> <p><u>Addressing climate change – Cllr Derek Walters</u></p> <ul style="list-style-type: none"> <li>• Visit organised to community owned windfarm (Westmill Sustainable Energy Trust) 5 Nov</li> <li>• Corsham Climate Area Group meeting 17 November.</li> <li>• Promotion of local events: <ul style="list-style-type: none"> <li>- Can Corsham be Waste Free – Corsham Climate Action with Pound Arts 24 Jan</li> <li>- Corsham Eco Fair April 2023</li> </ul> </li> </ul> <p><u>Promoting wellbeing and reducing social isolation in older and vulnerable people – Cllr Brian Mathew</u></p> <ul style="list-style-type: none"> <li>• Ageing Well event at Springfield Campus Nov 22</li> <li>• Health and Wellbeing meeting planned Feb / March</li> <li>• Senior’s Coronation Tea Party event scoping meeting 31 Jan</li> <li>• Celebrating Age events at Wadswick Green and Souper Friday 10 Feb</li> <li>• Corsham Town Council Community Wellbeing meetings attended Nov &amp; Jan</li> <li>• Support and promotion for warm spaces and community food providers / cost of living information shared</li> </ul> <p><u>Supporting the local economy – Cllr Ruth Hopkinson</u></p> <ul style="list-style-type: none"> <li>• Corsham Means Business networking events</li> <li>• Sustainability focused Business Breakfast event 28 Feb</li> <li>• Plans to engage parishes in 2023</li> </ul>
87	<p><u>Local Highways and Footpaths Improvement Group</u></p> <p>The Area Board noted the attached minutes and considered the recommendations arising from the last meeting of the LHFIG, held on 11 January 2023.</p> <p><b><u>Decision:</u></b></p> <p><b>The Corsham Area Board allocated LHFIG funding to the following Schemes, as set out in report from the last meeting held on 11 January 2023:</b></p> <ul style="list-style-type: none"> <li>• <b>5-20-4 - 20mph speed limit on residential streets - £16,132 (with a contribution by CTC of £23,857)</b></li> <li>• <b>5-22-8 Lacock High St/West St junction improvements -</b></li> </ul>

	<p><b>£7000 (with a contribution by LPC of £20,000)</b></p> <ul style="list-style-type: none"> <li>• <b>2022/23 Corsham LHFIG Waiting restrictions - £7093.02</b></li> </ul>
88	<p><u>Any Other Business</u></p> <p>There was no other business.</p>
89	<p><u>Close</u></p> <p>Future meeting dates:</p> <ul style="list-style-type: none"> <li>• 7 June 2023</li> <li>• 20 July 2023</li> <li>• 12 Oct 2023</li> <li>• 11 Jan 2024</li> </ul>
<p><u>Attachments: Emergency Contact Hubs Presentation Slides</u></p>	



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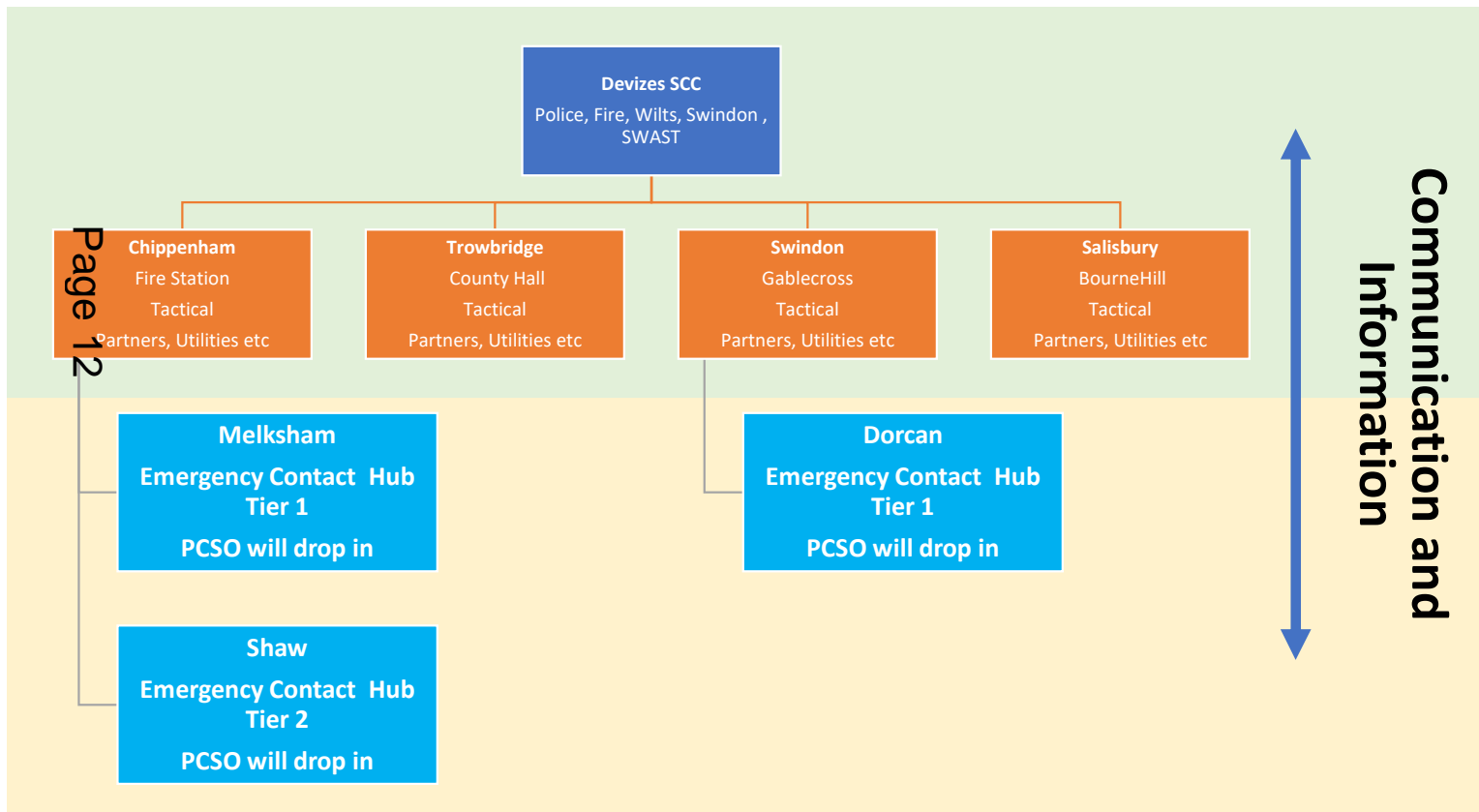
# Emergency Contact Hubs



**Wiltshire & Swindon Prepared**

**Camella Town  
Chris Manuel**

# Emergency Contact Hubs



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Communication and Information

- Hubs for information, contact and communications in an Emergency
- Widely recognised in your community
- Supported and driven by the community
- Building your community knowledge and experience





# Example Usage – Power Outage

Hubs used for:

- Communication down to community from multi-agency environment
- Communication up from community to multi-agency partners
- Information point for community
- Safe space for community (e.g. warm, welfare, reassurance, information sharing)
- Well publicised in your community
- Your community decides how you want to run this





# Benefits

- Being part of the a National community resilience network – but designed to suit yourselves
- Build on your current community resilience structure – where ever you are in that process
- Formalises a process for us to communicate and give information to you and visa versa
- Allows information to be shared between all partners and communities quickly
- Enables you to support your vulnerable people, with access to wider network
- Community Driven, Community Owned, Community Decisions
- Muster provisions





# What we would like from you

## Your participation

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We want to create a large network covering all of Wiltshire

Please get in touch with us to join

[wiltshireandswindonprepared@wiltshire.gov.uk](mailto:wiltshireandswindonprepared@wiltshire.gov.uk)